UA
UNIVERSITY OF ARKANSAS SYSTEM

NOTE: Employee must have been employed by the UA System for one complete fall or spring semester in order to qualify for tuition discount.					
Instructions: Completed forms for UA System office employee Spouse/Dependents should be emailed to <u>CBrown@uasys.edu</u> .					
Spouse/Dependent Information					
Name (Last Name, First Name)			Student School ID #		
Relationship to Employ	lationship to Employee: Spouse Dependent Dependent Child Date of Birth				
Designated Campus on File with Human Resources <sup>1</sup>					
Enrollment at					
Course Location	Degree Sought <sup>2</sup>				
Student Status  FR SO JR SR					
Academic Year					
Number of credit hours enrolling this semester Total accumulated to date <sup>3</sup>					
Course Name	Course Number	Credit Hours		Days/Times of Class Meeting(s)	
Employee Verification					
Employee Name Employee ID					
Employee Title Employee Date of Hire					
Employee Work Email Employee Home Campus					
Please Read Carefully					
I have reviewed Board Policy 440.1 and certify that the above student is my <b>spouse or unmarried dependent child as</b> <b>defined by the Internal Revenue Service.</b> I agree to furnish documentation, if requested, in support of the validity of the above statements, including copies of federal and state income tax returns as may be necessary to confirm my claim of dependent status. I also certify that I am currently serving the University of Arkansas in a full-time capacity.					
Employee Signature				Date	
Human Resources Verification Signature				Date	

<sup>&</sup>lt;sup>1</sup> The designated campus selected for tuition discount purposes is a one-time only choice, universally applicable to the employee and all family members. <sup>2</sup> Benefit not available for Medical, Law, or Graduate School. <sup>3</sup> There is a 132 credit hour maximum at the tuition discount rate.