

# Enrollment/Change Form

Critical Illness Insurance, Accident Insurance and Hospital Indemnity Insurance provided by:

**UNITEDHEALTHCARE INSURANCE COMPANY**  
 185 Asylum St.  
 Hartford, CT 06103-3408



## TO BE COMPLETED BY EMPLOYER

|  |   |   |   |
|--|---|---|---|
| Employer Name:   |   | Policy Number:  |   |
| Employer Authorization:                                      |   | Date of Hire: _____   | Class:  |
|  |   | Plan Variation/Reporting Code:  | Plan:   |
| Requested Effective Date of Coverage / Date of Change: _____ |   | <input type="checkbox"/> Enroll <input type="checkbox"/> Cancel <input type="checkbox"/> Change |   |
| Reason:<br>(Check the Appropriate Boxes)                     | <input type="checkbox"/> New Group Plan         | <input type="checkbox"/> New Hire   | <input type="checkbox"/> Annual Open Enrollment   |
|  | <input type="checkbox"/> Name Change            | <input type="checkbox"/> Employee Terminated  | <input type="checkbox"/> Marriage                 |
|  | <input type="checkbox"/> Divorce                | <input type="checkbox"/> Dissolution Of Civil Union   | <input type="checkbox"/> Death                    |
|  | <input type="checkbox"/> Adoption/Legal Custody | <input type="checkbox"/> Court Ordered Dependent  | <input type="checkbox"/> Cobra/State Continuation |
|  | <input type="checkbox"/> Other:                 |   | Start Date ___/___/___ End Date ___/___/___       |
|  |   | <input type="checkbox"/> Address Change   | <input type="checkbox"/> Civil Union*             |
|  |   | <input type="checkbox"/> Birth  |   |

## EMPLOYEE INFORMATION

|   |  |   |  |                 |           |
|---|--|---|--|-----------------|-----------|
| SS# _____ - _____ - _____   |  | Employer Assigned ID#   |  | Date of Birth:  |           |
| Last Name:  |  | First Name:   |  | Middle Initial: |           |
| Address:  |  | City:   |  | State:          | Zip Code: |
| Home Phone:   |  | Work Phone:   |  | Email Address:  |           |
| Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female  |  | Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Domestic Partner * <input type="checkbox"/> Party to Civil Union* |  |                 |           |
| Number of hours worked per week: _____  |  |   |  | Annual Salary:  |           |
| Employee Type (Check all that apply): <input type="checkbox"/> Active <input type="checkbox"/> Hourly <input type="checkbox"/> Salary <input type="checkbox"/> Union <input type="checkbox"/> Non-union <input type="checkbox"/> Retired <input type="checkbox"/> Other |  |   |  |                 |           |

## FAMILY INFORMATION

Dependents to be enrolled, cancelled, changed: (Attach additional sheet if necessary)

| Check Appropriate Box   | First Name                                      | MI | Last Name (if different) | Date of Birth | Sex  | Relationship**   | Incapacitated***   |
|---|---|----|--------------------------|---------------|--|--|--|
|   | Dependent Social Security Number or Assigned ID |    |                          |               |  |  |  |
| <input type="checkbox"/> Enroll<br><input type="checkbox"/> Change<br><input type="checkbox"/> Cancel |   |    |                          | ___/___/___   | <input type="checkbox"/> M<br><input type="checkbox"/> F | <input type="checkbox"/> Spouse<br><input type="checkbox"/> Domestic Partner*<br><input type="checkbox"/> Civil Union* | Not Applicable   |
|   | SS# _____ - _____ - _____                       |    |                          |               |  |  |  |
| <input type="checkbox"/> Enroll<br><input type="checkbox"/> Change<br><input type="checkbox"/> Cancel |   |    |                          | ___/___/___   | <input type="checkbox"/> M<br><input type="checkbox"/> F | Dependent  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|   | SS# _____ - _____ - _____                       |    |                          |               |  |  |  |
| <input type="checkbox"/> Enroll<br><input type="checkbox"/> Change<br><input type="checkbox"/> Cancel |   |    |                          | ___/___/___   | <input type="checkbox"/> M<br><input type="checkbox"/> F | Dependent  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|   | SS# _____ - _____ - _____                       |    |                          |               |  |  |  |
| <input type="checkbox"/> Enroll<br><input type="checkbox"/> Change<br><input type="checkbox"/> Cancel |   |    |                          | ___/___/___   | <input type="checkbox"/> M<br><input type="checkbox"/> F | Dependent  | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|   | SS# _____ - _____ - _____                       |    |                          |               |  |  |  |

\*Domestic Partner or Civil Union coverage is determined by state law or as determined by your employer. Please contact your employer for confirmation.

\*\* For court ordered Dependent(s), legal documentation must be attached. Please see an Employer representative for more information about the qualifications for full-time student status. If Dependent(s) does not reside with enrollee, please provide address on separate sheet.

\*\*\* Dependent is unmarried, financially dependent upon subscriber/covered person and is mentally or physically disabled. If answered "Yes" for Incapacitated, please attach medical certification of disability.

Employee Name Last: \_\_\_\_\_ First: \_\_\_\_\_ MI: \_\_\_\_\_

| BENEFIT ELECTIONS            |                                   |                                   |
|------------------------------|-----------------------------------|-----------------------------------|
| Person                       | Critical Illness Insurance        | Monthly Rate                      |
| Employee                     | <input type="checkbox"/> \$ _____ | <input type="checkbox"/> \$ _____ |
| Employee + Spouse            | <input type="checkbox"/> \$ _____ | <input type="checkbox"/> \$ _____ |
| Employee + Child(ren)        | <input type="checkbox"/> \$ _____ | <input type="checkbox"/> \$ _____ |
| Employee, Spouse, Child(ren) | <input type="checkbox"/> \$ _____ | <input type="checkbox"/> \$ _____ |

| BENEFICIARY(IES) *         |                      | Beneficiary(ies) to be designated at time of Enrollment. |         |      |       |          |              |
|----------------------------|----------------------|--|---------|------|-------|----------|--------------|
| Product                    | Full Name            | %  | Address | City | State | Zip Code | Relationship |
| Critical Illness Insurance | Primary              |  |         |      |       |          |              |
|                            | Secondary/Contingent |  |         |      |       |          |              |

\* Do not use to change a previously designated Beneficiary. For changes, use the Beneficiary Designation form available from the Employer.

| AUTHORIZATION AND ACKNOWLEDGEMENT | Form must be signed |
|-----------------------------------|---------------------|
|-----------------------------------|---------------------|

I hereby declare that all the statements made above are, to the best of my knowledge and belief, true and complete and that they are the basis on which insurance requested by me may be issued.

All statements made by me are: representations; and, not warranties. No statement made by me will be used to: contest the insurance provided by the Policy, unless, it is contained in a written statement signed by me; and, a copy of the statement is furnished to me or my beneficiary.

I understand that by signing this form I am authorizing the necessary premium deductions from my salary or wages for the coverage(s) I have selected.

I acknowledge that I have read the applicable Fraud Warning Notices provided below.

|                              |       |
|------------------------------|-------|
| Employee/Enrollee Signature: | Date: |
|------------------------------|-------|